

Chapter:	Notification of Designated Individuals	<b>Effective Date:</b> 11/15/16
<b>Title:</b>	<b>Notification of Serious Illness, Serious Injury, Hospitalization, or Death</b>	Page: 1 of 1
ACA:	3-JCRF-4C-27	Replaces: HHS.80.05, 7/15/11
Implements:	<a href="#">GAP.380.9183</a>	

(a) **Standard.**

- (1) In the event of a serious illness, serious injury, or death, the youth's parent/guardian is notified immediately.
- (2) The chief juvenile probation officer for a youth's committing county is notified if a youth's serious illness or serious injury results in the youth being admitted to a hospital.

(b) **Definitions.**

**Serious Illness or Serious Injury** – an illness or injury that requires a youth to be taken off site to receive emergency medical treatment.

(c) **Procedures.**

(1) **Serious Illness/Injury.**

If a youth has a serious illness or serious injury, the **superintendent** immediately notifies the parent/guardian, by telephone, and the health services administrator (HSA), by email or telephone. The **superintendent** also submits the serious incident form as required by [GAP.07.03](#).

(2) **Hospitalization.**

If a youth is admitted to a hospital, the **Texas Juvenile Justice Department (TJJD) medical director or designee** notifies, by email, the chief juvenile probation officer serving a youth's committing county. The notification must take place within one workday after Central Office Medical Services was notified of the hospital admission.

(3) **Death.**

If a youth dies while assigned to the halfway house, the **superintendent** notifies the parent/guardian, the HSA, appropriate TJJD staff, and the Office of the Inspector General in accordance with procedures in GAP.07.03 and [GAP.07.51](#).

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